



*Mar-Lu-Ridge Conference and Educational Center
3200 Mar-Lu-Ridge Road
Jefferson, MD 21755
Phone: 301-874-5544 or 1-800-238-9974
Fax: 301-874-5545
web: www.mar-lu-ridge.org e-mail: mlr@mar-lu-ridge.org*

*Planning your
Wedding at Mar-Lu-Ridge ...*



...informational Packet.



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Date of Application: _____

Name of Bride: _____ Name of Groom: _____

Address: _____ Address: _____

Telephone: _____ Telephone: _____

Home Church: _____ Home Church: _____

Officiating Pastor: _____ Church: _____

Address: _____

Telephone: _____

Day and Time of Wedding: _____

Will you be using the chapel for rehearsal? _____

Day and time of rehearsal: _____

Contact person regarding arrangements: _____

Address: _____

Telephone: _____



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Planning Your Wedding at Mar-Lu-Ridge

Congratulations on your engagement to be married, and for choosing Mar-Lu-Ridge, Salem-on-the-Mountain Chapel as the site of your ceremony.

Arranging the Wedding Ceremony:

A date should be set as soon as possible. The wedding ceremony must be a celebration of Christian marriage. A minister/pastor is not provided by Mar-Lu-Ridge. The Bride/Groom is responsible for making all contacts and arrangements with the minister/pastor. These arrangements should be made as soon as possible. The minister/pastor who will perform the ceremony will need to contact Mar-Lu-Ridge to set the firm date and time of the wedding. Your wedding date is not officially on the Mar-Lu-Ridge calendar until the minister/pastor has talked to the Mar-Lu-Ridge office and all fees have been paid. Our fully heated chapel is available any time of year.

Pews:

There is bench seating in the chapel which will seat 200. A kneeling bench is located in the altar area and can be used by the couple if desired.

Rehearsal:

Rehearsals are normally held the day or night before the wedding. An hour is generally set aside for your rehearsal. Your party must be on time, the Chapel is scheduled during the weekends for other activities and/or services.

License:

Acquiring the proper licenses is the responsibility of the bride and groom.

Flowers:

Flower arrangements are the responsibility of the couple. Decorating time can be arranged through the Mar-Lu-Ridge office. Decorations and flowers left will be disposed of on Monday after the weekend groups who may be using the Chapel have departed. Florists may deliver and set up during office hours, and need to make these arrangements through the Mar-Lu-Ridge office. Mar-Lu-Ridge will not be responsible for any flowers, decorations, etc. left in the Chapel. This is due to the volume of usage of the Chapel by many groups.

Music:

The organ in the Chapel can be used. Any other instruments provided by the couple are welcome. Your organist may practice the organ during office hours after making arrangements with the Mar-Lu-Ridge office. Electrical outlets are located in the rear of the chapel, one outlet on each side.

Candles:

Two large white altar candles are located on the altar for you to use. Any other candles used shall be of the non-drip variety. A candle snuffer is located in the side room of the Chapel. Please provide matches or lighter.

Clean-up:

All personal items which you do not want Mar-Lu-Ridge staff to dispose of should be removed immediately after the wedding. Garbage bags are located in the side room; clean-up is appreciated.

Other Details:

The throwing of confetti or rice is not permitted in the building or on the grounds. Flower petals or bird seed can be thrown outside of the Chapel.

Photographs and video Taping:

Taping and photographs are permitted with the approval of the minister/pastor who will be performing the marriage.

Bathrooms:

No bathroom or dressing rooms are provided. During the summer the bathrooms are available at the pool bath house. If available (depending on the weekend group usage) a cabin might be rented for the day which would be located next to or across from the Chapel.

Altar Cloths, Paraments, or Communion Altar Ware:

These items are not provided by Mar-Lu-Ridge.

For additional questions, call the Mar-Lu-Ridge office at 301-874-5544.

No Smoking is allowed on the premises.

No Alcoholic beverages are allowed on the premises.

Directions to Mar-Lu-Ridge's "Salem On The Mount" Chapel

Please park along left side of road - opposite to Chapel - please park head-in or back-in, not parallel

pool

Mar-Lu-Ridge Chapel (top of hill)

Cabins 1-4 Dining Hall #1

Mar-Lu-Ridge office
Office is 1.9 mile from entrance

1.9 mile to office, about 2.3 to "Salem on the Mount" Chapel

Route 15 to Leesburg, Va
Point of Rocks, Md

MLR Main Entrance

Mar-Lu-Ridge Ridge Inn and Conference Center

.6 mile
Mountville Road

Main Entrance to Lander Road 1.4 mile
Mountville Road

Shell Gas

Route 15 to Leesburg, Va.

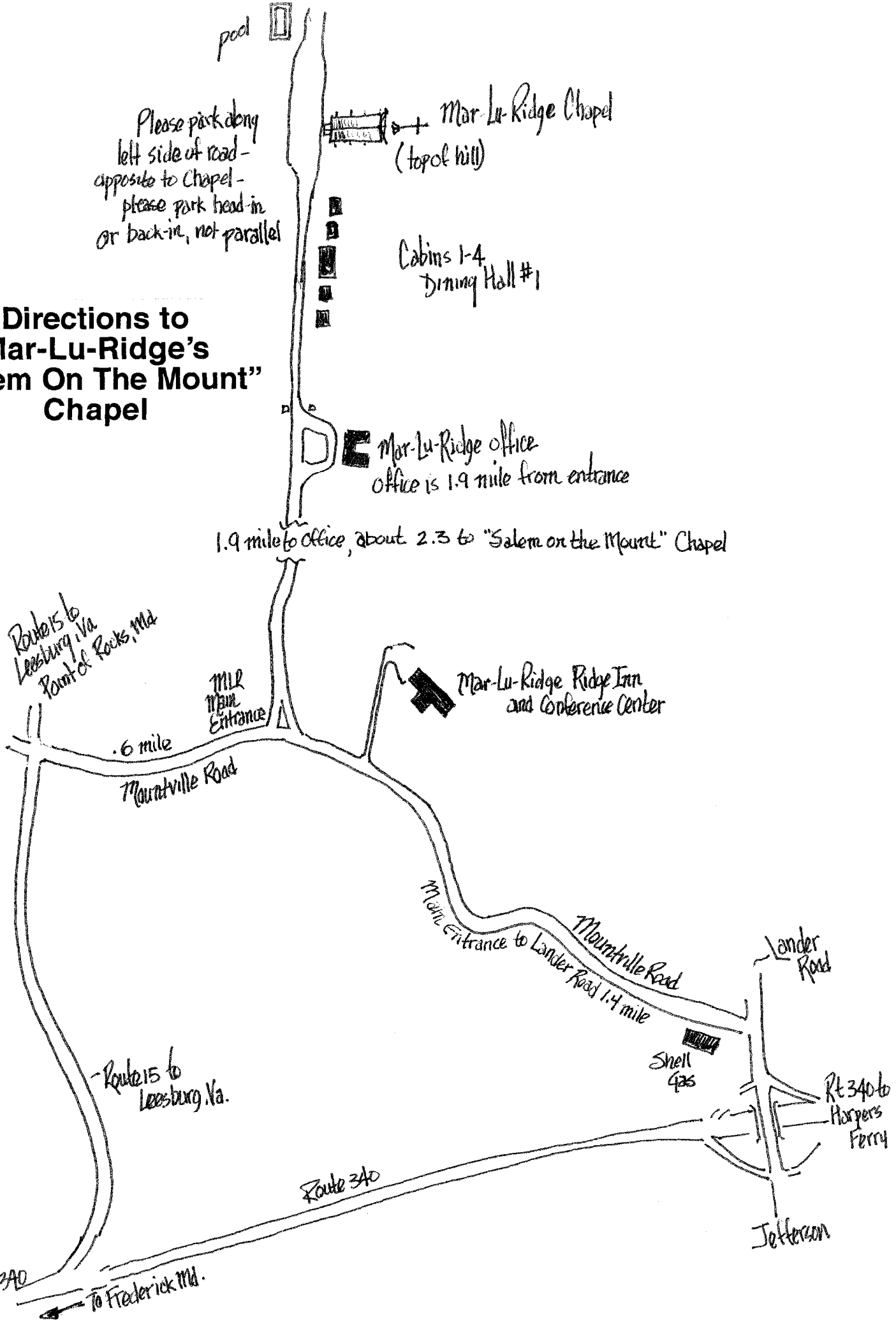
Lander Road

Rt 340 to Harpers Ferry

Route 340

Jefferson

Route 340
915
to Frederick Md.





Mar-Lu-Ridge Conference and Educational Center, Inc.

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MAP DIRECTIONAL AND ON-SITE

"What a view from 'The Ridge'!"
However, Please be careful!
Please DO NOT climb out onto the rocks...
The rocks are also the homes of snakes - so be very careful during the warm months

KEY:

ROCK OUTCROPPING (please, DO NOT climb on rocks!)

P: designated parking areas

*: campfire areas (please, build only in these areas)

: volleyball court

: basketball/volleyball court

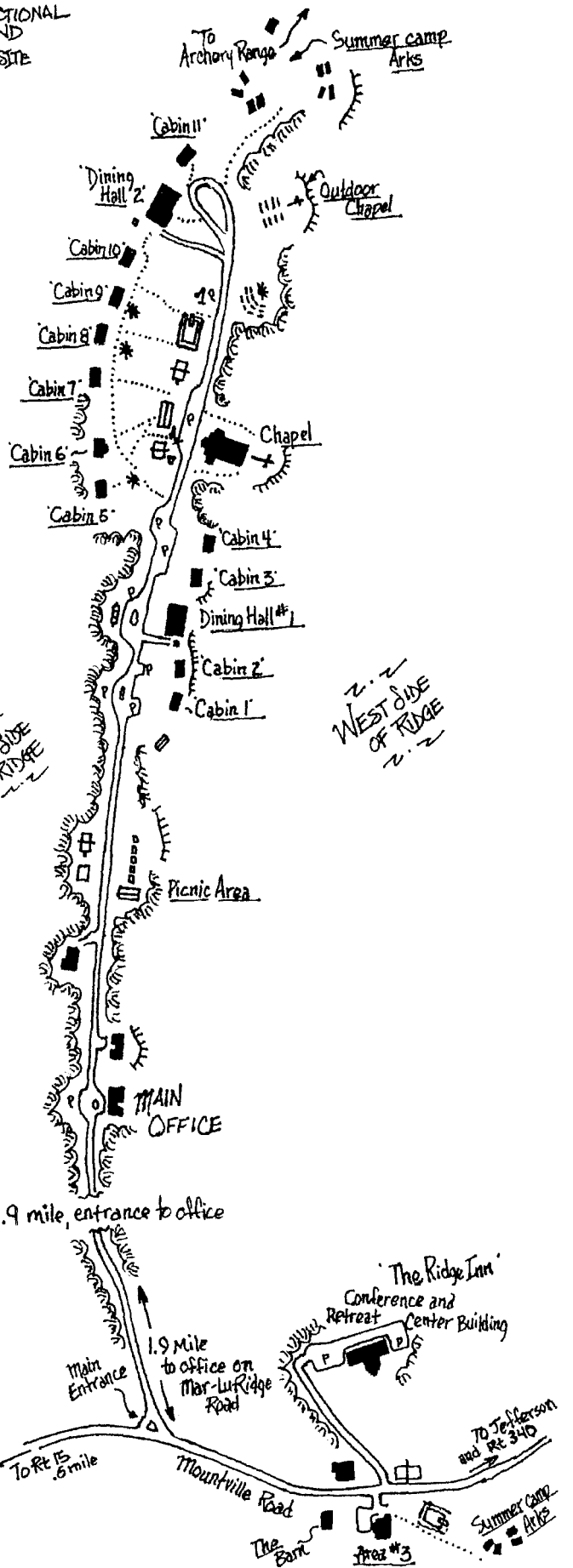
: pavilion

: teetherball : horseshoes

THE CAMP STORE IS LOCATED IN DINING HALL #2
YOU WILL BE NOTIFIED OF OPEN TIMES UPON YOUR ARRIVAL AT MAR-LU-RIDGE



Help keep Mar-Lu-Ridge clean!
Please dispose of paper, gum etc. in appropriate trash cans.
Thank you.



Mar-Lu-Ridge Conference and Educational Center

From Baltimore: Go West on Interstate 70 toward Frederick, Maryland. Exit Interstate 70 West at Exit 52 (Route 15 South/340 West). Approximately 6 miles from Frederick, take Route 15 South toward Leesburg (left lane). Go approximately 2 miles to first cross road (Mountville Road), and turn right onto Mountville Road.
 ***And follow the directions below.

From Washington D.C.: Go North on Interstate 270, then West on Interstate 70. Exit Interstate 70 West at Exit 52 (Route 15 South/340 West). Approximately 6 miles from Frederick, take Route 15 South toward Leesburg (left lane). Go approximately 2 miles to first cross road (Mountville Road), and turn right onto Mountville Road.
 ***And follow the directions below.

From Northern Virginia: Go North from Leesburg, VA on Route 15 into Maryland. After crossing the Potomac River, continue 5 miles to Mountville Road. Watch for the mile markers. Turn left onto Mountville Road.
 ***And follow the directions below.

Cabin Area: Go one half mile up Mountville Road and turn left onto Mar-Lu-Ridge Road. The office is approximately 2 miles up the camp road.

Conference Center and Area 3: If your group is meeting at the Conference Center, do not turn left onto Mar-Lu-Ridge Road. Continue on Mountville Road one quarter of a mile to the top of the hill and turn left at the concrete driveway for the Conference Center or for Area 3, turn right into the parking area.

