



MAR – LU – RIDGE JOB DESCRIPTION



Title: Arts & Crafts Director

Primary Function: As a member of the summer camp staff, the ACD will work in cooperation with other staff and volunteers to plan and lead creative activities in the area of Arts & Crafts. The ACD shall support the ministry and fulfill the vision and mission of Mar-Lu-Ridge through day-to-day activities.

Principal Responsibilities:

- Administer and supervise camp crafts and supplies using the allocated budget
- Prepare arts and crafts activities for groups
- Relate the arts and crafts to the Gospel and summer curriculum
- Keep the arts and crafts area clean and safe through proper cleanup and storage of supplies
- Open and close the arts and crafts pavilion at the beginning and end of the camp season
- Uphold the camp goals and philosophy
- Be a positive Christian role model for campers and staff
- Attend staff training
- Assist with evening activities and other programs as needed
- Perform other duties and serve the camp in ways not specified in this job description

Direction/Guidance Received:

- Works under the supervision of the Associate Director on the Administrative Staff along with any other summertime Directors.
- Follows the staff policies and procedures as outlined in the Staff Manual and during staff training.

Qualifications:

- Minimum of a High School Diploma
- Previous experience working with youth (preferred)
- Passion for Christ and knowledge of ELCA theology (preferred)